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***"The Navy has both a tradition and a future--and we look with pride and confidence in both directions."***

**-Admiral George Anderson, CNO, 1 August 1961**

Many of the values and principles that guide today's Sailors can be attributed to customs and traditions that began in the Navy long ago. Knowing that you're part of something bigger than yourself provides stability, camaraderie and increased self-awareness. Customs and traditions build a bridge between young and old; past and present. They reflect positively on the Sailor, the Navy and the United States, which is why they're so valued in the military and, in particular, the Navy.

## REVISED ENLISTED FTS & RESERVE CPO SELECTION BOARD

NAVADMIN 006/13

The FY 14 Enlisted Reserve CPO Selection Boards announced in [NAVADMIN 294/12](#) and [NAVADMIN 308/12](#) have been rescheduled from **May 2013** to **July 2013** as outlined in the timeline below. Previously submitted correspondence has been retained and will be presented to the Board.

<b>22 June 2013</b>	ALL RESERVE CPO CANDIDATES WHO ARE CHANGING RATES MUST BE IN THEIR NEW RATING BY THIS DATE TO BE CONSIDERED IN THEIR NEW RATING.
<b>1 July 2013</b>	LETTER TO BOARD FOR RESERVE CPO SELECTION BOARD ELIGIBLE CANDIDATES MUST BE RECEIVED AT NAVY PERSONNEL COMMAND CUSTOMER SERVICE CENTER.
<b>22 July 2013</b>	RESERVE CPO SELECTION BOARD CONVENES.

### UPCOMING FY 14 BOARDS

#### FEBRUARY 2013

**07 Feb** CNRC Career Recruiter Force  
**19 Feb** Active/Reserve Aviation Commander Command  
**20 Feb** Reserve & FTS 0-6 Staff  
**20 Feb** Reserve & FTS 0-5 Staff  
**25 Feb** Senior Enlisted Continuation Board

#### MARCH 2013

**05 March** Reserve & FTS 0-5 Line  
**21 March** Chaplain Corps Officer Career Status  
**26 March** Reserve & FTS E-8/9  
**26 March** FTS Transfer/Redesignation #2  
**27 March** Reserve Aviation Command

To view all FY 14 Boards or to find out more information on a specific Board visit: <http://www.public.navy.mil/BUPERS-NPC/BOARDS/Pages/default.aspx>.

## **SECNAV DISCUSSES FOCUS AREAS: “PEOPLE, PLATFORMS, POWER, & PARTNERSHIP”**

Secretary of the Navy Ray Mabus rolled out his new "Four Ps" of "People, Platforms, Power and Partnerships" during a speech at the 25th Annual Surface Navy Association Symposium. To view the full story visit: [http://www.navy.mil/submit/display.asp?story\\_id=71513](http://www.navy.mil/submit/display.asp?story_id=71513).

## **NEW MEDICAL REFERRAL SERVICE FOR RESERVE SAILORS**

*NAVADMIN 002/13*

A new resource referral tracking service is now available to returning Individual Augmentees (OSA, GSA, IAMM, and RC) and demobilizing reservists. A Senior Medical Officer (SMO) and a Resource Referral Tracking Manager (RRTM) will assist Sailors in navigating the medical referral process upon their return from deployment.

Upon a Sailors' transfer from a Navy Mobilization Processing Site (NMPS), the RRTM will provide individual support for Sailors throughout the referral process and will assist as needed in navigating medical systems (TriCare, Military Treatment Facilities, and the U.S. Department of Veterans Affairs). Tracking and assistance will be available to Sailors with medical referrals obtained at NMPS until closure of the referral(s). Should a member develop a new service-related medical issue after departure from NMPS, the Referral Tracking Team stands ready to assist them with the appropriate medical agency that will provide the needed medical care.

RRTM services are also available to IA and Reserve Sailors with outstanding medical referrals or who have redeployed from an NMPS within the last 270 days.

**Questions regarding the services provided should be addressed directly to the CNIC SMO/Navy 311 Center:**

CAPT L. Geisaka, CNIC SMO  
Email: [linda.geisaka@navy.mil](mailto:linda.geisaka@navy.mil).

## **NAVAL LEADER PLANNING GUIDE & NAVAL LEADER WEEKLY PLANNER**

*Now Available on NKO!*

The Center for Personal and Professional Development (CPPD) has released the 2013 edition of the Naval Leader Planning Guide (NLPG) and the Naval Leader Weekly Planner (NLWP). Both versions of the planner were available online Dec. 13, and commands can download the PDF version free-of-charge from Navy Knowledge Online. Users can also download a file that can be imported into Microsoft Outlook that will populate personal calendars with the dates found in the product.

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Commands are authorized to use the downloaded source files to arrange for printing at local facilities to satisfy unit-level requests for the resource. The 2013 product includes the latest Chief of Naval Operations (CNO) Professional Reading Program list, which was announced in October of 2012 in conjunction with the Navy's birthday. The Marine Corps Professional Reading Program list was also updated for 2013.

The NLPG brings together a large amount of information in a compact, portable format. This year's edition includes a 15-month calendar (January 2013 to March 2014), a complete list of CPPD courses and services, contact information for all CPPD learning sites and Navy College Offices around the world, the Principles of Naval Leadership, and Navy and Marine Corps Selection Board and Fitness Report/Evaluation schedules. It also includes a directory of community managers and technical advisors at Navy Personnel Command.

The weekly version of this product contains a 13-month calendar, but all other sections contained in it are the same resources as the monthly guide, including the personal and professional development sections and the career management points of contact.

To download the 2013 NLPG, log on to [www.nko.navy.mil](http://www.nko.navy.mil) and select the Leadership tab. The guide can be downloaded as either a PDF file for printing or as an Excel file, which can be imported into Microsoft Outlook.

## **SEMI-ANNUAL NFAAS UPDATE/VERIFICATION**

[OPNAVINST 3006.1](#)

All Navy military personnel, uniformed (active and reserve) and civilian, all dependents, and OCONUS contractors, are required to update/verify personal information in the Navy Family Accountability and Assessment System (NFAAS) semi-annually. It is imperative to have accurate contact information of personnel and family members to facilitate a quick and accurate muster of personnel in affected areas.

All Commanding Officers/Officers-In-Charge will ensure timely and accurate updates of Navy member and family member contact information **NLT 31 March 2013.**

For members to update contact data, utilize the NFAAS website ( <http://navyfamily.navy.mil/> ).

Contact Information:

NFAAS Help Desk: (866) 946-9183 or (619) 553-8167

Help Desk Email: [nfaas@spawar.navy.mil](mailto:nfaas@spawar.navy.mil)

## OMPF SUBMISSIONS

### NAVADMIN 016/13

Changes to how the Navy processes awards makes it easier for Sailors to confirm their personal decorations and medals are reflected in their Official Military Personnel File (OMPF).

NAVADMIN 016/13 outlines the steps Sailors should take to verify their awards are accurately reflected in the Navy Department Awards Web Service (NDAWS) and their OMPF. All personal awards, Navy and Marine Corps Achievement Medal and higher, should be showing in a service member's record.

In the past, award citations or certificates received directly from the member for the OMPF were not accepted, since they were required to be mailed from the command authorized to enter the award into NDAWS. Sailors will now be able to send in copies of their own award citations or certificates for their OMPF if the award is accurately reflected in NDAWS.

Before a Sailor requests a missing award citation or certificate be added to their OMPF, they should verify the award is recorded in NDAWS by visiting the U.S. Navy Awards website at <https://awards.navy.mil> and launching the "Personal Awards Query."

If a Sailor's award is recorded in NDAWS, but missing in their OMPF, they should mail a legible, clean copy of the signed award citation, or certificate in the case of Navy and Marine Corps Commendation and Achievement Medals, with the service member's full social security number printed in the upper right hand corner, to PERS-313 at:

**Navy Personnel Command**  
**PERS-313**  
**5720 Integrity Drive**  
**Millington, TN 38055-3130**

If a Sailor's award is not reflected in the NDAWS database, the citation will not be accepted by NPC for entry into the service member's OMPF. To resolve this conflict, a Sailor must contact their command's NDAWS coordinator, since only NDAWS coordinators can enter approved awards into the NDAWS database.

The NDAWS coordinator will need an original copy of the award citation/certificate and, if available, a copy of the orders from the service or joint approval authorities. Once an award is entered and reflected in the database, the NDAWS coordinator will then submit the award citation or certificate to NPC for entry into the service member's OMPF.

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Awarding authorities must submit a completed OPNAV Form 1650/3 and award citations or certificates to their NDAWS coordinator for entry into NDAWS. A list of NDAWS coordinators is available on the U.S. Navy Awards website.

Per NAVADMIN 016/13, Sailors submitting a selection board package with an award citation or certificate not already in their OMPF, but recorded in NDAWS, will automatically have the award added to their OMPF. Those Sailors can expect to see the award citation added to their OMPF four to six weeks after the selection board has adjourned.

Sailors can access their OMPF anytime online for the most up-to-date service record information by visiting BUPERS Online (BOL) at <https://www.bol.navy.mil>.

**NDAWS Web Page on the NPC website:** <http://www.public.navy.mil/bupers-npc/career/recordsmanagement/pages/awddecomedal.aspx>.

**NPC Customer Service Center:** 1-866-U-ASK-NPC or 1-866-827-5672.

## N1 “Sailor in the Spotlight”

YN1 Anthony Batten

**N121**

Enlisted Assignments

### Length of Service:

Petty Officer Batten has served the Navy for 7 years and 4 months.

### Previous Duty Stations:

Previously stationed at RCC Northwest (*Favorite Duty Station*) in Everett, WA and VFC-111 in Key West, FL.

### Hobbies:

Playing and watching football, and making updates to my home.

### Most influential person(s):

My entire family!

### Department/Contact Information:

N121 Enlisted Assignments

YN1 Anthony Batten

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